



FORWARD PLAN

24 July 2023 - 26 November 2023

Produced By:

**Democratic Services
City of York Council
West Offices
York
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CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 24/07/23

Keyword: a 'Key Issue' - decision with significant effects on communities

Item Type: Joint Devolution Committee

Title of Report: Combined Authority Governance

Description: Purpose of Report: To seek approval of:

(a) A draft Local Assurance Framework for submission to the Department of Levelling Up, Housing and Communities in order to release the first phase of devolved funding; and

(b) The LEP integration plan; and

(c) The initial high level governance structure of the combined authority.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director:

Chief Operating Officer

Contact Details:

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process:

Via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees:

Devolution Programme Team
York and North Yorkshire Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 24/07/23

Keyword: a 'Key Issue' - decision with significant effects on communities

Item Type: Joint Devolution Committee

Title of Report: Combined Authority Budget

Description: Purpose of Report: Approve outline budget position for 2023/24 (November to March/May) including use of reserves, implementation costs and service level agreements.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member: Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director: Chief Operating Officer

Contact Details: Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process: Via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees: Devolution Programme Team
York and North Yorkshire Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 24/07/23

Keyword: a 'Key Issue' - decision with significant effects on communities

Item Type: Joint Devolution Committee

Title of Report: Mayoral Combined Authority Branding

Description: Purpose of Report: To seek approval of draft initial branding styles for the future Mayoral Combined Authority.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director:

Chief Operating Officer

Contact Details:

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key: A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process: Via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees:

Devolution Programme Team
York and North Yorkshire Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 24/07/23

Keyword: a 'Key Issue' - decision with significant effects on communities

Item Type: Joint Devolution Committee

Title of Report: Adult Education Budget Implementation

Description: Purpose of Report:

To seek approval of the Joint Committee for £494,816 from the York and North Yorkshire Combined Authority to match fund Department of Education (DfE) funding for the implementation stage of the Adult Education Budget (AEB).

To seek approval that the existing LEP Skills and Employability Board with the addition of a member from each local authority forms the interim project Board for the implementation stage of the AEB.

Wards Affected:

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution), Executive Member for Health, Wellbeing and Adult Social Care

Lead Director:

Chief Operating Officer

Contact Details:

Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

Implications

Level of Risk:

04-08 Regular monitoring required

Reason Key:

A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process:

Via scheduled meetings of both groups ahead of formal Devolution Joint Committee meetings.

Consultees:

Devolution Programme Team

York and North Yorkshire Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/09/23

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Annual Review of Traffic Regulation Order Requests

Description: Purpose of the Report:
To consider the requests to amend or add traffic and parking restrictions as part of the Annual Review of the Traffic Regulation Order.

The Executive Member will be asked: To consider the requests and to approve the officer recommendations within the report to advertise amendments to the Traffic Regulation Order.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Geoff Holmes, Traffic Projects Officer

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Any items that are approved will be advertised as part of a statutory consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/09/23

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of results received from the consultation to extend R23 residents parking zone to include Government House

Description: Purpose of the Report:

To ask the Executive Member for Transport to consider the results received following a consultation to include Government House Road within the existing R23 residents parking scheme.

The Executive Member will be asked: To approve the officer recommendation to progress to legal advertisement to extend R23 or take no further action depending on the results.

Wards Affected: Clifton Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Annemarie Howarth

annemarie.howarth@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Each property within the proposed extended area sent an information sheet relating to the proposal to extend R23 and asked to return a ballot sheet with their preference on if they wish to be included within a ResPark scheme and the preferred times/days of operation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/09/23

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Speed Limit Traffic Regulation Order Amendments (Post Public Consultation)

Description: Purpose of the Report: The report will consider post public consultation requests for speed limit changes and offer an officer and other professional recommendations for the final outcome at each location.

The Executive Member will be asked: to review the information provide at each location and a course of action to either take forward to statutory consultation for an amendment of the TRO or take no further action.

Wards Affected: Bishopthorpe Ward; Guildhall Ward; Haxby and Wigginton Ward; Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Peter Marsland, Traffic Projects Officer

peter.marsland@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All appropriate consultation has been undertaken, the responses of which will be included in the report.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/09/23

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Speed Limit Traffic Regulation Order Amendments

Description: Purpose of the Report: The Report will consider requests for speed limit changes and offer an Officer Recommendation for the outcome at each location.

The Executive Member will be asked: to review the information provide at each location and a course of action to either take forward to statutory consultation for an amendment of the TRO or take no further action.

Wards Affected: Bishopthorpe Ward; Guildhall Ward; Huntington and New Earswick Ward; Osbaldwick and Derwent Ward; Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Peter Marsland, Traffic Projects Officer

peter.marsland@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: All appropriate consultation has been undertaken, the responses of which will be included in the report.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Approval of the Council Plan 2023-2027

Description: Purpose of Report: To present the draft Council Plan 2023-2027.

The Executive will be asked to approve the proposed Council Plan for discussion at Council.

Wards Affected: All Wards

Report Writer: Claire Foale

Deadline for Report: 04/09/23

Lead Member: Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director: Director of Governance

Contact Details: Claire Foale, Assistant Director of Policy and Strategy

claire.foale@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: The proposed Council Plan is based on the commitments made by the current administration throughout the pre-election period, whilst recognising the challenging ongoing budget pressures the council faces.

The Council Plan proposes that additional participatory events takes place over the term of the Council Plan for residents to continue to inform policy development.

The consultees will be key city partners and members of the public.

Consultees:

Background Documents: Approval of the Council Plan 2023-2027

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/09/23
06/11/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: All Age Commissioning Strategy

Description: Purpose of Report: This Commissioning Strategy lays out, at a high level, how the City of York Council intends to shift the balance of care in order to meet the growing needs of local people while working with reduced funding. By doing so, the council will focus on promoting well-being and an asset-based community development approach to the commissioning process. Councils with Adult Social Services responsibilities are required by the Care Act of 2014 to oversee the care market, collaborate with providers to develop high-quality services, guarantee capacity to meet local needs, and ensure the safety of service users. The Strategy helps the council to fulfil this duty by setting out our commissioning intentions.

Wards Affected: The Executive will be asked to approve the strategy.
All Wards

Report Writer: Jamaila Hussain **Deadline for Report:** 04/09/23
Lead Member: Executive Member for Adult Social Care and Public Health
Lead Director: Corporate Director of Adult Services & Integration
Contact Details: Jamaila Hussain, Corporate Director of Adult Social Care and Integration

jamaila.hussain@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: All Age Commissioning Strategy

Call-In

If this item is called-in, it will be considered by the

04/09/23

Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Biodiversity Net Gain (including information on Local Nature Recovery Strategy)

Description: Purpose of the Report: To update the Executive with regards to the implications of Biodiversity Net Gain and the Local Nature Recovery Strategy. Providing further information on requirements and future workstreams, mandated through the Environment Act 2021.

The Executive will be asked to note the content of the report.

Wards Affected: All Wards

Report Writer: Eleanor Sorfleet **Deadline for Report:** 31/08/23

Lead Member: Executive Member for Environment and Climate Emergency, Executive Member for Housing, Planning and Safer Communities
Lead Director: Corporate Director of Place

Contact Details: Guy Hanson, Eleanor Sorfleet, Countryside and Ecology Officer
guy.hanson@york.gov.uk,

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process:

Consultees:

Background Documents: Biodiversity Net Gain (including information on Local Nature Recovery Strategy)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/09/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Building Lease for Drug and Alcohol Service

Description: Purpose of Report: This report is to request permission for City of York Council to renew a lease agreement with York Conservation Trust (YCT) for the use of Bowes Morrell House (BMH). This is to provide a premise for the York Drug and Alcohol Service (YDAS) to operate the 12 week rehabilitation programme (Oaktrees) from.

The Executive will be asked to consider approving the lease to enable buildings to be provided for YDAS.

Wards Affected: Guildhall Ward

Report Writer: Ruth Hine

Deadline for Report: 04/09/23

Lead Member: Executive Member for Adult Social Care and Public Health

Lead Director: Director of Public Health

Contact Details: Ruth Hine

ruth.hine@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: As part of the re-procurement steering group meetings, discussion with legal and procurement have taken place.

Consultees:

Background Documents: Building Lease for Drug and Alcohol Service

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/11/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme Monitor 1

Description: Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues and recommend to full Council any changes as appropriate

Wards Affected: All Wards

Report Writer: Emma Audrain

Deadline for Report: 04/09/23

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Monitor 1

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/09/23
06/11/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & performance monitor 1

Description: Purpose of Report: To present details of the overall finance and performance position.

Members will be asked to note the report.

Wards Affected: All Wards

Report Writer: Ian Cunningham, Debbie Mitchell

Deadline for Report: 04/09/23

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Ian Cunningham, Debbie Mitchell, Chief Finance Officer

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Finance & performance monitor 1

Call-In

If this item is called-in, it will be considered by the 04/09/23

Corporate and Scrutiny Management Committee on: 06/11/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/09/23

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Quarter 1 Prudential Indicators

Description: Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 04/09/23

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Quarter 1 Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/09/23
06/11/23

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date:

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Recommission of the current York Reablement Service

Description: Reablement services is an important provision that provides the opportunity to meet the duties of the Care Act 2014 s2 (duty to prevent, reduce or delay needs for care and support for all adults). The current reablement service contract is coming to an end this year, the commissioning team are in the process of recommissioning the service.

The purpose of the report is for Executive to review the report and recommendations to come to a decision on the best option to go forward.

Members will be asked to recommend the best option to recommission York Reablement Services.

Decision due date for Executive changed from 16/03/2023 to 15/06/23. Reason: An equality impact assessment has recently been completed and as a consequence there is a need for an extended engagement period with key stakeholders to fully understand the impact of the current service and any gaps in provision, and that they are addressed as part of the recommissioning process.

Decision due date for Executive changed from 15/06/2023. The revised date is to be confirmed. Reason: Further work is required with the ICS before it is taken forward.

Wards Affected: All Wards

Report Writer: Judith Culleton
Lead Member: Executive Member for Adult Social Care and Public Health
Lead Director: Corporate Director of Adult Services & Integration
Contact Details: Judith Culleton, Edward Njuguna

judith.culleton@york.gov.uk, edward.njuguna@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process:

The consultation will involve a survey being sent out to service users, health professionals and other key stakeholders that will inform the report to the Executive. A working group has also been set up to look at the different options to recommission the York Reablement Service. The outcome will be the implementation of an efficient and effective commissioning model that will provide value for money and is the best strategic fit for the delivery of our Home First care and support pathway.

Consultees:

- York and Scarborough Hospital NHS Foundation Trust
- City of York Council Reablement Task and Finish Group
- Reablement Responsive Care Pathway Working Group
- The York Multiple & Complex Needs Network
- Age Friendly York Older Citizens Group
- NHS Humber and North Yorkshire Integrated Care Board
- Existing users of the reablement service.
- Age UK
- Healthwatch
- York Advocacy
- York Sensory Service
- Dementia Strategy Group
- Carers Strategy Group
- York CVS
- Other Stakeholders

Background Documents: Recommission of the current York Reablement service

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/09/23